

From: [Neff, Jennifer](#)
To: [Nagar, Ila](#); [Carmichael, Phoebe](#)
Cc: [Vaessin, Harald](#); [Kantor, Jamison](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Islamic Studies 3501
Date: Tuesday, February 25, 2025 4:11:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Monday, January 24th, the Themes 1 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Traditions, Cultures, and Transformations reviewed a GEN Theme: TCT request for Islamic Studies 3501.

The reviewing faculty approved the request with the following feedback:

- **Contingency:** The reviewing faculty believe that this course covers important topics that reach across several academic fields, but they request that there be a clearer connection between the course content and the ways in which students demonstrate the ELOs. The faculty ask that the syllabus, with attention to the assignments section, along with the GE submission form be revised to explicitly articulate how each assessment and activity aligns with the ELOs. [Syllabus pp. 4-5]
- **Contingency:** The reviewing faculty are concerned with the advancement of the course, specifically the writing components. They note that the current writing assignments seem relatively brief (four response essay at 750 words each) and may not provide the appropriate challenge for students that is expected of advanced Themes courses. The reviewing faculty request that the course be revised to include more rigorous writing expectations. [Syllabus pp. 4-5]
- **Contingency:** The reviewing faculty request that the department update the course title and description in curriculum.osu.edu, as they do not reflect the updates made to the course for the GEN Theme designation and do not match the syllabus.
- **Contingency:** The reviewing faculty note that the grading structure allows for students to potentially pass the course without completing the final exam. The reviewing faculty ask that a note be added to the syllabus explicitly stating that students must complete each assignment in order to pass the course. This adjustment would ensure that the role of the final exam in terms of the Theme and ELOs is reinforced.
- **Contingency:** The reviewing faculty request that a cover letter be provided that details all changes made as a result of their feedback.
- *Recommendation:* The reviewing faculty recommend that the department use the most recent version of the mental health statement if they wish to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 7]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval

process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Islamic Studies 3501 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Harald Vaessin (faculty Chair of the Themes 1 Subcommittee), Jamison Kantor (faculty Chair of the Theme Advisory Group: TCT), or me.

Best,
Jennifer



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Pronouns: she/her/hers